



## NOTICE OF VACANCY

March 15, 2023 – Internal/External

### Johannesburg – Lewiston Area Schools Full Time Bus Driver (5 hours)

<b>Job Summary</b>	Join a team of positive, dedicated, and reliable bus drivers to invest in our students, build relationships with them, encourage them, and provide them with an uplifting start and end to their day.
<b>Qualification Requirements</b>	<ul style="list-style-type: none"> <li>• Must possess clean driving record.</li> <li>• Must be able to pass background check, pre-employment drug screen, and DOT physical.</li> <li>• Must be dependable.</li> <li>• Some training in first aid is helpful, but not required.</li> <li>• Must have C.D.L. – B.S.P. Endorsement.</li> </ul>
<b>Essential Duties and Responsibilities</b>	<ul style="list-style-type: none"> <li>• Drives a school bus to transport students to and from school over defined routes while adhering to structured schedules, safety policies and traffic ordinances.</li> <li>• Performs pre-trip inspections of the bus on a daily basis and prior to each scheduled bus run to ensure compliance with Michigan Department of Transportation regulations.</li> <li>• Conducts proper and legal stopping of school busses, counts students as they board, monitors student off-boarding and road crossing, and insures adherence to danger zones and railroad crossings.</li> <li>• Performs appropriate passenger management and behavior control according to school policies and procedures.</li> <li>• Ensures that emergency evacuation practices, procedures and policies are implemented correctly and according to school policies and procedures.</li> <li>• Completes and submits work-orders, pre-trip forms, incident reports and accident reports.</li> <li>• Performs other related duties as directed by supervisor.</li> </ul>
<b>Wage</b>	Per Wage Scale of the JLESPA Collective Bargaining Agreement
<b>Application Deadline</b>	Until filled
<b>Method of Application</b>	All interested candidates should submit a letter of interest and resume to Kathleen Xenakis-Makowski, Superintendent at <a href="mailto:applications@jlas.org">applications@jlas.org</a>

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