



Johannesburg-Lewiston Area Schools

10854 M-32 • JOHANNESBURG, MI 49751 • WWW.JLAS.ORG • (989)732-1773

Notice of Support Staff Vacancy

Internal/External Posting

December 4, 2018

- Position:** Lead Cook-Lewiston Building
5 ¾ hours per school day
- Job Summary:** Provide quality meals for Lewiston Elementary School students and staff with infrequent job assignments at the Johannesburg building. Individually oversee production, service and clean-up of meals, snacks and catered meals for the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Child and Adult Care Food Program (CACFP) under the provisions of the Healthy, Hunger-Free Kids Act of 2010, state and local authority.
- Qualifications:**
- High School Diploma or GED.
 - School Cafeteria/Food Preparation experience preferred.
 - ServSafe Food Manager Certification and ServSafe Allergen Certification, or willingness to obtain within 30 days of hire.
 - Must demonstrate a desire to learn, understand and administer rules and regulations governing the NSLP, SBP, CACFP and other programs affiliated with Johannesburg-Lewiston Area Schools Food Service Department.
 - Must demonstrate the ability to produce a quality meal that is appealing to the customer's eyes as well as taste buds.
 - Must demonstrate regular, reliable attendance and punctuality.
 - Must demonstrate computer proficiency.
 - Must demonstrate the ability to count correctly, have basic mathematical skills and the ability to maintain accurate records.
 - Must have the ability to work well under pressure in a fast-paced environment.
 - Must demonstrate the ability to complete required job assignments within the time allotted and meet strict deadlines.
 - Must be self-motivated; be able to work individually and be able to solve unexpected situations independently.
 - Must possess the ability to communicate clearly with others: written, verbally, or using technology.
 - Must be physically able to perform all duties of the Lead-cook position, including, but not limited to: lift 50 pounds; maneuver large boxes (cases of food); frequent bending, crouching, carrying, pushing/pulling; stand for long periods of time while performing repetitive functions, walk in and out of cold storage areas with uneven floors; work in close proximity of hot areas including ovens, warmers, steam and pans; skin contact with chemicals and sanitizing agents.
 - Must interact pleasantly with students, staff and vendors.
 - Must be groomed in a neat, clean and appropriate professional manner for this work setting.
- *full job description available
- Availability:** Immediately
- Deadline:** December 14, 2018 at 11:00 am
- Interested candidates should submit a resume to:
- Johannesburg-Lewiston Area Schools Central Office
10854 M 32 E
Johannesburg, MI 49751